



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 21st MARCH 2022 commencing at 7.00PM in the Community Centre on Applecroft Road, Heworth

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 37/2022 'Public Participation'**

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.
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R. D. Clayton

14th March 2022 (Date of Posting)
Cllr R Clayton
(Chairman)

AGENDA

35/2022. Apologies:

- a. To Note Apologies and Approve Reasons for Absence
- b. To announce that Cllr G Murphy has resigned.
- c. To announce that Cllr M Wells and Cllr P Wells have resigned.

36/2022. To Note any Declarations of Interest:

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

37/2022. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

38/2022. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

39/2022. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 21/02/2022

40/2021. Councillor Vacancy

- a. To report that the initial advertisement for 2 councillor vacancies was posted on 7th March 2022 and CYC were informed (This is for vacancies created by Cllr G Murphy and Cllr Wells). Should no such notice of an election be submitted to the returning officer by 24th March 2022, HWPC will fill the vacancy by co-option.
- b. To consider if the third vacancy is to be advertised now, or to wait for a period of time, created by Cllr P Wells' resignation, after the initial advertisement (which cannot not be modified) was posted.

41/2022. Planning:

- a. To Consider planning applications received
- b. To Consider any other planning related issues
 - i) To appoint HWPC's new Planning Officer.
- c. To Consider any planning enforcement issues

42/2022. Finance:

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 28th February 2022
- c. To Approve Bank Reconciliation Statement to 28th February 2022
- d. To Approve Budget Monitoring of Income and Expenditure up to 28th February 2022, against this year's budget.
- e. To report progress with the Barclays Bank Mandate change in order to add Cllr M Starkey to the authorised signatory list.
- f. To consider adding another Councillor to the Barclays Bank authorised signatory list.
- g. To report that HWPC's Yorkshire Bank (YB) account has been closed and monies transferred to HWPC Barclays Bank Account which are shown in the accounts. This process also makes auditing more straight forward in the future.
- h. To report that a VAT claim for HWPC has been submitted for the period 1st December to 28th February 2022 for the sum of £3195.37.

43/2022. Heworth Without Parish Council Administration / Events:

- a. To appoint a Digital Media Councillor to replace Cllr G Murphy.
- b. To appoint 2 YLCA Reps for Heworth Without Parish Council.
- c. To appoint 'admin' for the Heworth Without Parish Facebook Page.
- d. To appoint a new Vice Chair
- e. To appoint a new member of the Employment Panel
- f. To report that the NALC salary award for 2021-2 has been received.
- g. To report progress with the Easter Egg Hunt and Café by the Heworth WI on Friday 15th April 2022
- h. To report progress with possible sponsorship and funding from SPAR and Red Move towards HWPC future events.
- i. To report progress with the Jubilee Sunday Picnic event
- j. To consider whether to invite the local community to a talk/event for the annual parish meeting on 18th April 2022.
- k. To consider a Heworth Local History project proposed by Councillor Asha Basu

44/2022. Heworth Without Parish Council Policies and Documentation

- c. To approve HWPC Standing Orders March 2022 in the NALC format, emboldening and numbering.
- d. To Consider any other Heworth Without Parish Council Policies and Documentation issues

45/2022. To Consider Issues Relating to Parish Assets and Open Spaces

a. Stray Road play area

- i) To report that HWPC website now has a dedicated space to recognise donors and benefactors.

b. Stray Road Playing field, Jubilee wood and wildflower meadow

- i) To report progress on the tree work booked for tree and hedgerow maintenance on Stray Road Play area, field, Jubilee Wood and Stray Road Allotments
- ii) To report on the progress and preparations of tree planting for the Queen Platinum Jubilee, working alongside pupils from Hempland Primary School.
- iii) To report that 2 Queen's Green Canopy plaques have been purchased and to approve location of the plaques.
- iv) To consider Slotting in the Playing field area – Previously slotting on the boggy part of the playing area was done without much effect. Recently slotting on the bottom field at Heworth Rugby club has taken place, which suggests: (1) they think it's worthwhile and (2) there's at least one company that does it. Would our council like to consider trying slotting again?
- v) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

c. Open Spaces and other assets

- i) To report matters relating to our open spaces and assets.
- ii) To consider the Great British Spring Clean 2022 – Cllr Roger Cook would like to organise this annual event on Wednesday or a Thursday. March 30 or 31 or April 6 or 7.

d. HWPC Allotments

- i) To consider quotes for the removal of inherited waste carpet on plots at Stray Road Allotments.

46/2022. Employment and Training:

- a. To report that the YLCA remote conference will take place on the 25 March 2022, commencing at 9.00am and ending at approximately 8.30pm. The cost for the conference is £40.00 for the full day and Councilors and clerk can pick and choose the sessions that they attend. To approve who will be attending on behalf of HWPC and to report back in April's meeting.
- b. To Consider any current employment/training related issues

47/2022. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings

48/2022. To Consider Highway/Transport Issues:

- a. To Report progress with HWPC's involvement in the Community Speed Watch initiative and mobile speed camera van.
- b. To Note any further highway issues.

49/2022. Policing and Security Matters:

- a. To Consider Neighbourhood Policing Team Report
- b. To consider who will be attending the North Yorkshire Police, Fire and Crime Commissioner meeting 26 May 2022 6.30pm - 7.45pm – All North Yorkshire Branch representatives are invited to attend. If representatives are not available, any councillor may represent the council at this information - giving meeting.
- c. To Consider any further policing and/or security related issues

50/2022. Correspondence:

- a. To Consider Correspondence to the clerk received not specifically dealt with on this agenda

51/2022. To Note matters for Information and items for next monthly meeting agenda

52/2022. To Confirm date and time of next meeting

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 18th April 2022 at 7pm.